

Staff Senate Meeting Minutes

Date: June 3

Time: 10:00 a.m.

Location: [Not Provided]

Call to Order

The meeting was called to order at **10:01 a.m.** by **Bart Brown**.

Roll Call

Present

- Bart Brown
- Dori Grinie
- Jenny Castanon
- James Lee
- Bre Anne Springer
- Sean Souders
- Bobbi Dodson
- Kathy Sorrells
- Izelle Matthes
- Brandi Barraza

Proxies

- Susan Villines (Proxy: Dori Grinie)
- Dean Foster (Proxy: Bobbi Dodson)
- Samantha Johnson (Proxy: Jenny Castanon)

Absent

- Brea Brown
- Maggie Calloway

Approval of Agenda

Bobbi Dodson moved to approve the agenda. James Lee seconded the motion. Amendments were made by Bobbi Dodson and Bre Anne Springer. The agenda was approved as amended.

Approval of Previous Meeting Minutes

Dori Grinie moved to approve the previous meeting minutes. James Lee seconded the motion. The motion carried.

Officer Reports

President's Report – Bart Brown

- Thanked the Elections Committee and Bre Anne Springer for ensuring craft services and maintenance support.
- Expressed appreciation to all staff for their hard work and dedication.

Vice President's Report – Dori Grinie

- Encouraged everyone to take time to care for themselves.
- Thanked the campus administrative professionals for keeping campus operations running smoothly, especially during the summer months.

Treasurer's Report

Current budget balances/expenses were reported as follows:

- **Supplies and Expenses:** \$365.52
- **Travel:** \$0.00
- **Staff Recognition:** \$1,926.30
- **Staff Development:** \$426.60

Guest Report

Dr. Maples

Dr. Maples thanked the Staff Senate for a wonderful year and provided a brief update. He shared that the college recently met with local first responders to discuss making campus facilities available to house emergency personnel, such as hotshot crews, if needed during the upcoming wildfire season.

No questions were asked following his report. Bre Anne Springer thanked Dr. Maples for his leadership during this time.

Employee of the Month

June Employee of the Month: Adele Springer

Staff Senate congratulated Adele on this recognition.

Committee Reports

Salary, Classification, and Benefits

- Met with the Dean regarding grant-funded positions.
- Discussed involving Human Resources in notifying employees of available benefits.
- Additional updates will be forthcoming.

Rules and Ethics

- No report.

Elections

- Four new senators were elected.
- Three newly elected senators were introduced and welcomed:
 - Corey Galindez
 - Richard Blevins
 - Marivel Medel

Staff Handbook

- No report.
- Committee work has been tabled until fall pending publication of the new fiscal year handbook.

Assessment

- Committee met in late April.
- Student Learning Outcomes were discussed.
- Members discussed the restructuring of Assessment to place a greater emphasis on student success and opportunities for increased staff involvement.
- The committee expressed enthusiasm for the upcoming changes, staff was encouraged to participate in presenting.

Rewards and Recognition

- No formal report.
- The committee suggested exploring new methods for collecting Employee of the Month nominations for future committees.

Web Presence

- The Staff Senate website is now live.
- Members were encouraged to review the new layout and provide feedback.
- Newly elected senators will receive website access.
- Committee will update member information and upload meeting minutes.
- As Bobbi and Dori will be off staff senate this upcoming term they did mention they would be willing to assist during the transition.
- Dori noted that Employee of the Month flyers are currently behind schedule but will be updated soon.

Department Highlights

- No report.

Events

- No report.

Old Business

None.

New Business

Staff Appreciation Event

The Rewards and Recognition Committee discussed previous staff recognition efforts and proposed hosting a **Staff Appreciation Lunch** on the SMP Patio featuring raffle prizes.

The committee requested:

- Feedback on the event.
- That all Vice Presidents allow staff a one-hour lunch period to attend.
- Approval of **\$750.00** from the Staff Senate budget to fund the event.

No questions were asked.

Motion: Bobbi Dodson moved to approve the \$750.00 budget request. Jenny Castanon seconded the motion. The motion carried.

Open Forum

- Bre Anne Springer requested an update on the compensation plan currently in progress. Bart Brown indicated that no updates had been received and that additional information is pending.

- Kathy Sorrells reminded everyone that it was Food Pantry Day.
- Dori Grinie reminded everyone to submit their tuition waivers.

Next Meeting

July 1 at 10:00 a.m.

Adjournment

Bre Anne Springer moved to adjourn the meeting. James Lee seconded the motion. The meeting adjourned following approval.